

June 10, 2020

South Pymatuning Township Regular Meeting

The Regular Meeting of South Pymatuning Township Board of Supervisors was held Wednesday, June 10, 2020 at 7:00 p.m. The meeting was by teleconference with Supervisor Chairperson, Laurel Alexander at the Township Building and Supervisor Matthew Chalupka and Supervisor William Klumph on the telephone. Attorney James Nevant, Solicitor, was on the telephone. There was one township resident also on the call.

The meeting was opened with the Pledge to the Flag.

Laurel Alexander, Chairperson, made a motion to suspend with the reading and to approve the minutes of the May 13, 2020, meeting. Supervisor, William Klumph, seconded the motion. The motion was approved unanimously.

Supervisor Chairperson, Laurel Alexander, announced the Supervisors had an executive session on June 3, 2020, with a professional consultant.

There were no public comments.

The South Pymatuning Volunteer Fire Department report for the month of May, 2020, was presented by Laurel Alexander, Supervisor Chairperson, and she stated she was not in receipt of the monthly Police Report.

Chairperson Laurel Alexander announced the following building permits for:

3 above ground swimming pools (Leyde, Donnelly and Hosa) and a garage (Ferencik)

Chairperson Laurel Alexander made a motion to pay the bills totaling \$60,577.06 and the May payroll totaling \$20,600.84. Supervisor William Klumph second the motion. The motion was approved unanimously.

A motion by Laurel Alexander, Chairperson, to grant the request of on or about June 4, 2020 from Jordan and Elizabeth Cataldi, 1954 Buckeye Drive to erect two (2) Disabled Child Signs contingent upon all paperwork being in order. William Klumph seconded the motion. The motion passed unanimously.

There was no Old Business presented.

Laurel Alexander, Chairperson, made a motion to appoint a "Permitting Officer" and establish fees for the administration of the South Pymatuning Township Access Driveway Ordinance, the South Pymatuning Township Stormwater Management Ordinance and the South Pymatuning Township Floodplain Ordinance. Supervisor Matthew Chalupka seconded the motion. The motion was approved unanimously.

Chairperson, Laurel Alexander, made a motion to accept the Township articles placed on Municibids as per the document attached. Chairperson Alexander stated the armor vest can only go to a police officer, so Paul Ferm, Township Chief of Police, will oversee the sale of this item. Supervisor William Klumph seconded the motion. The motion was approved unanimously.

A motion to accept McGill, Power, Bell and Associates' "Agreed Upon Procedures Study" prior to performing any forensic audit was made by Laurel Alexander, Chairperson. Supervisor Matthew Chalupka seconded the motion. The motion was approved unanimously.

Laurel Alexander, Chairperson, made a motion to approve the placement of the "Watch for Children" sign on Maplewood Drive before the intersection of Stewart Drive and Wynwood Drive. Supervisor Matthew Chalupka seconded the motion. The motion was approved unanimously.

Chairperson, Laurel Alexander, made a motion to appoint Chastity Morrison to the Township Parks and Recreation Committee. Supervisor, William Klumph seconded the motion. The motion was approved unanimously.

Chairperson, Laurel Alexander, made a motion to appoint Michael Grand as Chairperson of the Township Parks and Recreation Committee. Supervisor, Matthew Chalupka seconded the motion. The motion was approved unanimously.

After a discussion regarding future meetings and the eventual opening of the Township Building to the public the following was decided.

A motion to purchase a no-touch thermometer was made by Laurel Alexander, Chairperson. Supervisor, Matthew Chalupka seconded the motion. The motion was approved unanimously.

Laurel Alexander, Chairperson, made a motion to erect a plexiglass barrier between the Township Secretary's office and the vestibule. Matthew Chalupka seconded the motion. The motion was approved unanimously.

A discussion was held regarding what procedures and protocols need to be in place before opening the building. The Township will encourage the residents to use the drop boxes for water and tax payments.

Laurel Alexander, Supervisor Chairperson, made a motion to adjourn the meeting. Supervisor William Klumph seconded the motion. The motion was approved unanimously.

The meeting was adjourned at 7:20 p.m.

Keith McKnight

Secretary